



Carlton in Snaith CPS

Developing Lively, Inquiring and Creative Minds

Key Information re Return to School - Carlton in Snaith CPS September 2020

It is vitally important for us to put protective measures in place for the children, for you and for the staff team. These measures are based on guidance from the DfE (Department for Education) and PHE (Public Health England). Please adhere to them at all times. Thank you for your support and understanding - these measures are in place to keep EVERYONE as safe as possible!

The Governors, staff team and I take the safeguarding and wellbeing of the children and whole community very seriously.

Please take time to read this important information and share it with your child.

Bubbles

We have assigned all classes in 'double bubbles'. These 'bubbles' have been established for operational purposes (e.g. break times, lunch times, eating in the hall) and because of access e.g. (to toilets and through classrooms). These bubbles will remain consistent throughout the first half of the new term in the first instance. Pupils will not be able to mix with children from other bubbles within the school premises (even if they are siblings). Pupils will remain in their classes or these bubbles for all activities (including break/lunch times and learning times).

We have established 3 'double bubbles':

- Eagle (Mrs Smith's Reception class) and Harrier (Miss Jackson's Harrier class)
- Kestrel (Mrs Burton's Year 2 class) and Osprey (Miss Marshall's Year 3&4 class)
- Peregrine (Mrs Longfield's Year 4&5 class) and Red Kite (Miss Craven's Year 6 class)

Access, Drop off and Pick up Times and locations:

- **One way system** – we are operating a one way system on the school site. **Please use the stand alone pedestrian entrance for all access into school**, (right hand side of school as you face school) and the pedestrian gate next to the car park (left hand side as you face school) as the exit route. Please follow signage to help you.
- Drop off times have been broadened to allow for appropriate social distancing and to avoid congestion. These are from 8.45-9.05am. Please don't arrive on site early. Please be on time (within this designated drop off period)
- Pick up times are also broadened to 3.05-3.20pm
- Please wherever possible **only one parent** should drop off and collect. If a younger sibling has to attend they should stay with you at all times.
- 'Drop and go' system in operation - parents will not be permitted to stay or gather on site or around the perimeter. Parents/Adults should try to keep time on site to a minimum, with all appointments being made in advance, and preferably arranged via phone/email. If you have something specific to inform teachers that is not urgent please use email wherever possible or via a short note to the teacher
- Visits to the school office should be limited wherever possible. Phone calls and emails are the first line of contact. Only one person will be allowed in the foyer at any point. Please observe the social distancing measures.



Carlton in Snaith CPS

Developing Lively, Inquiring and Creative Minds

- Please follow **social distancing measures** when on school site – ideally, as a precaution we are still aiming for 2 metres apart at all times.
- You must adhere to social distancing at the perimeter fence and must not congregate (at the start or whilst waiting at the end of the day), either here or on school perimeter fence
- We are encouraging Year 5&6 children who are capable, to walk into school by themselves at the allocated time, thus minimising the amount of people on school site. If you feel that your child is able to do this, please ensure that they are aware of the rules they must follow and is aware of the one way system. Permission slips for this purpose, will be sent out first day of term.
- Drop off and collection points :

Class	Location	Entrance and exit
Eagle (Mrs Smith’s Reception class)	From the Reception class door (front of school).	Please enter school site via pedestrian gate and exit by walking across the front of school, across the car park and out of the pedestrian gate next to the car park.
Harrier (Miss Jackson’s Harrier class)	Harrier/ Year 1 classroom door - access school from the Reception & Year 1 outdoor area	Please enter school site via pedestrian gate, enter the KS1 playground and head towards your designated entry door. To exit, keep walking around the outside of the school building (around the back of school) and pass the porta cabins, and leave via out of the pedestrian gate next to the car park. Please follow this one way route at all times.
Kestrel (Mrs Burton’s Year 2 class) and Osprey (Miss Marshall’s Year 3&4 class)	Mrs Burton’s and Miss Marshall’s classes via access from the KS1 playground door	
Peregrine (Mrs Longfield’s Year 4&5 class)	Peregrine Classroom door (KS2 playground side of school)	
Red Kite (Miss Craven’s Year 6 class)	Red Kite Classroom door (KS2 playground side of school)	

Clothing and equipment - What should my child bring to school?:

- **Children need to wear school uniform**, including school shoes.
- Children **MUST** bring a **water bottle** - this of course can be refilled in school if required. This will be safely managed.
- Children are allowed to **bring one bag – either a book bag or rucksack**
- **Please bring a PE kit (outdoor) into school.** This can remain in school unless it needs to be brought home for washing. FYI PE will be outdoor wherever possible.
- Children **must not bring any toys, teddies, stationery or equipment** into school
- They should bring a coat and/or sun hat as required.
- Children can (when appropriate weather) wear **sun cream** –we will not be able to assist them applying so recommend a ‘once a day’ brand being applied before school when appropriate
- Children will now be permitted to bring reading books home. When they are returned / finished reading them, they will place these in a box in their classroom so that they can be



Carlton in Snaith CPS

Developing Lively, Inquiring and Creative Minds

quarantined for 72 hours. Class teachers / Teaching Assistants will organise the changing of reading books.

- There will be minimal sharing of usual classroom equipment. Each pupil will be given a set of commonly used resources to use in school (e.g. pens, pencils, ruler etc.) for their own use.
- Please try to ensure your child has everything they require with them as we want to avoid forgotten items coming into school throughout the day!

Play times and lunches

- Lunchtimes will be taken in the designated limited bubble group – there will be no contact or coming together with any other pupils, maybe at different times to help achieve this.
- All lunches (whether school or home prepared packed lunches) which will be eaten in their double bubble group. There will be a full clean down of tables and chairs in between each 'sitting'.
- Lunches – school lunches are available as normal, both in terms of hot meals and sandwich option. If you choose to bring in a packed lunch please try to keep this to one packed lunch box.

Wrap around and after school club

Following government guidelines, we are delighted to announce that Carlton Owls is back up and running. All bookings need to be made via the Carlton owls and/or Office staff (via admin@carlton-in-snaith.n-yorks.sch.uk). This will be based in the hall in the first instance. Children will be grouped in their 'double bubbles'.

Illness

- If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow [guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#), which sets out that they should self-isolate for at least 10 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19).
- If your child displays any of the known COVID 19 symptoms they must not attend school and you must inform us of the outcome of any test (whether positive or negative). Please keep in contact with us about any such issue.
- If we have a COVID issue in school we will communicate this to you ASAP and fall all PHE guidelines. Currently only children who have had 'close contact' with a person with symptoms will be asked to isolate
- Please ensure you have provided us with a working contact phone number

Hygiene & general information

- Children will be seated in rows facing forward wherever possible as per DfE guidance
- Many soft furnishings have been removed from the learning environments as these are more difficult to clean and wipe down



Carlton in Snaith CPS

Developing Lively, Inquiring and Creative Minds

- Inside of school, pupils will be asked to follow markings on the floor to stay away from each other in the style familiar now in supermarkets and shops
- Pupils will not be lining up; where appropriate they will be using floor markings to keep safe distances from each other and will need to move slowly between the 2m spaces
- Staff will be observing 'social distancing' rules which will include their lunch and break times
- Pupils will be taken outside as often as possible on a rota/ timetabled basis
- We will be unable to:
 - have a whole school assembly
 - access the trim trail and outside play equipment
 - gather children together other than with the children in the designated 'double bubble'
- Best possible hygiene practices will be in place for everyone in school – staff and pupils
- Pupils and staff will be washing their hands on entering the building, before and after eating and at given points throughout the day
- Good levels of personal hygiene will need to be observed by all pupils i.e. toilets, flushing, handwashing, cleanliness
- Cleaning regimes and patterns will change including frequently touched surfaces, equipment, door handles, toilets etc.
- Soap and water will be available in all toilets
- Pupils will be expected to observe 'catch it, bin, it, kill it' routines with tissues, which will be available in all areas around school
- Pupils may be encouraged and asked to help staff at the end of day with clean-down of surfaces i.e. their own chair and desk and any equipment they have been using
- Pupils must avoid touching their eyes, nose and mouth as these are the mucus areas where the virus attaches

Pupils Behaviour

All pupils will be expected to fully comply with all our guidelines and expectations. We will approach this in our usual positive way, explaining, reminding, demonstrating, praising etc. However, deliberate and repeated breaches of guidelines will be dealt with effectively in line with our behaviour policy. If pupils are unable to follow the 'rules' and therefore risk the health, safety and well-being of others, parents will be contacted and asked to collect them. If pupils cannot abide by the rules, nobody is safe and risk levels rise!

Please make sure you have spoken to your child about the new rules before returning to school, and reasons why staff have to enforce them.

Thank you for taking time to read this message in detail. Your cooperation and full attention to these will help keep your child and others safe.

Keep safe.

Best wishes

Jon Watson

Headteacher



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DfE Guidance on Face Masks: 1st September 2020

In primary schools where social distancing is not possible in indoor areas outside of classrooms between members of staff or visitors (for example, in staffrooms), head teachers will have the discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances. **But children in primary school do not need to wear a face covering.**

It is vital that face coverings are worn correctly and that clear instructions are provided to staff, children and young people on how to put on, remove, store and dispose of face coverings in all of the circumstances above, to avoid inadvertently increasing the risks of transmission.

Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.

On the basis of current evidence, in light of the mitigating measures education settings are taking, and the negative impact on communication, **face coverings will not generally be necessary in the classroom even where social distancing is not possible.** There is greater use of the system of controls for minimising risk, including through keeping in small and consistent groups or bubbles, and greater scope for physical distancing by staff within classrooms. **Face coverings can have a negative impact on learning and teaching and so their use in the classroom should be avoided.**

We respectfully suggest, based on the government guidance above, that children do not wear face masks within the school building.